

Group Home Manager

Job Overview

This Group Home Manager position is responsible for the management of the group home(s), the coordination of activities for residents of the group home, and the supervision of the Residential Assistants and weekend staff. Emphasis should always be on ensuring the individual rights, dignity and self-respect of the residents, and providing maximum opportunities for community integration.

Applicants must qualify for a Level II background screen. Associates' Degree in Social work, Health Care, Human Development or related field is preferred: One year's experience with case management, residential services, behavioral management, other human services related occupation is required. Other combinations of work and life experience may be considered in lieu of college degree on a year for year basis and at a minimum High School diploma is required. Supervisory experience preferred. Possess knowledge of MS Office software for documentation purposes.

Possess a valid driver license, reliable means of transportation, clean driving record and meet the standards of FDOT certification and update as required.

ESSENTIAL RESPONSIBILITIES: Provide lead role in residential habilitation training to group home residents in areas including personal hygiene, meal preparation, household chores, cleaning, money management and appropriate social behaviors. The Group Home Manager may be required to sleep overnight and cover other shifts when necessary.

SUPERVISORY RESPONSIBILITIES: This position directly supervises the Residential Assistants and Weekend Staff. Responsibilities include training employees, planning, scheduling, assigning and directing work, and appraising performance, addressing complaints and resolving problems.

Work Remotely

- No

Job Type: Full-time

Pay: \$37,500.00 per year

COVID-19 considerations:

The agency has taken steps to provide a safe environment for staff & clients and follow guidelines outlined in our organizations Infectious Disease Control Policy as well as guidelines outlined by the CDC & The Agency for Persons with Disabilities.